



# Wait-List Application

Postal Address: 1 Torrens Place , Torrens, 2607. Phone: (02) 6156 0198 - E-mail: [Director@torrenselc.com.au](mailto:Director@torrenselc.com.au)

## Child's Details:

Child's Surname: \_\_\_\_\_ Child's First Name: \_\_\_\_\_

Nickname/Other Family names: \_\_\_\_\_ Gender: Male / Female

Date of Birth: \_\_\_\_\_ Date of Start: \_\_\_\_\_ Is this flexible? Y / N

**Attendance request:** *Please note: Torrens ELC has set booking days:* Days of Attendance: (please circle)

*Two day options: Monday/ Tuesday **Or** Thursday/ Friday*

*Three day options: Monday/Tuesday/Wednesday **Or** Wednesday/Thursday/Friday*

*Four day options: Monday/ Tuesday /Thursday/ Friday*

**Or Full Time:** *Monday/Tuesday/Wednesday/Thursday/Friday*

## Primary Parent/Guardian Details

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Occupation: \_\_\_\_\_

## Second Parent/Guardian Details

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Occupation: \_\_\_\_\_

## Comments/Illnesses/Allergies/Injuries/Additional Needs:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**How did you hear about us?:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please note: Application onto the waitlist does not guarantee future enrolment.**

**Office use only:** Attended tour on: \_\_\_\_\_ Reason for not attending: \_\_\_\_\_

Date enrolment fee received: \_\_\_\_\_ Office Signature: \_\_\_\_\_

Details entered into electronic list: \_\_\_\_\_ SIBLING: \_\_\_\_\_

Updates: \_\_\_\_\_

Offered place on: \_\_\_\_\_

Accepted place : \_\_\_\_\_

Enrolment fee due: \_\_\_\_\_

Commences on: \_\_\_\_\_ Room: \_\_\_\_\_

Move to Child's Enrolment folder once enrolment fee paid. Ensure Details are moved into electronic waitlist form, to show enrolled.